

ICC TOURNAMENT HOSTING
(See ICC Standing Rules for more information)

Thank you for hosting an ICC tournament! Following are bits and pieces of information that you may find helpful. More details are included in the ICC Standing Rules, and it is strongly recommended that you read through that document as it is more comprehensive and contains the official information. Should you have questions or concerns, please do not hesitate to contact the ICC President.

The hosting club representative should send out an invitation to the tournament to all ICC representatives the day after the previous month's event, so usually the fourth Wednesday of the month. Include the course address, starting time and address to send entries with the deadline date. Club representatives will prepare entries and collect entry fees from players from their club then forward that information to the hosting club rep at least one week prior to the tournament. The entry fee is \$5 per player.

Cart fees will be paid by each player to the hosting pro shop on the day of play.

- maximum of 10 players per club allowed when there is a full field
- entries must be received by the Tuesday prior to the event
- to be eligible for the Championship Tournament, players must have played in at least one event during the year; individual club representatives will determine player eligibility

Players should be paired by course handicap.

Championship Tournament will be played with the same rules as monthly tournaments.

USGA rules will govern all play.

Develop a rules sheet that will be placed in each cart to cover any local rules or conditions. Local adjustments related to carrying a ball around water hazards or moving the ball should be avoided for the Championship Tournament, if possible.

It is recommended to have at least one marshal on the course to monitor pace of play and answer any local rules questions; alternatively/additionally, include the pro shop telephone number on the rules sheet to field any questions.

Pace of play requires that if a group is consistently behind the allotted time of fourteen (14) minutes per hole and at least one hole behind (per USGA pace-of-play guidelines), the marshal or tournament committee shall warn them. (The group in front must have cleared the green of a Par 4 or Par 5 when they reach the teeing area to be judged a hole behind.) The group shall have two holes to catch up with the group in front or be playing within their allotted time. Shall

they not catch up, after two warnings, a one-stroke penalty may be assessed each player in the foursome.

Cell phones on the course: see ICC Standing Rules

Be sure to have ice and water available for players. It's a good idea to let players know ahead of time if other beverages, snacks or lunch will be available for purchase. The hosting ladies' golf association may provide some complimentary snacks but that is purely at the hosting club's discretion and not obligatory.

Scorecards must be turned in at the end of play PRIOR to players going to the parking lot to put away their clubs.

The club should display gross and net scores to a tournament leader board; players are responsible for posting their tournament scores to GHIN as a "competition" score.

Prizes: see ICC Standing Rules but feel free to ask for clarification if any of it is confusing.

Please note that if you are hosting a tournament in either May or September, it will be a four-ball event unless otherwise agreed.